



OVERSEAS INDUSTRIAL TECHNICAL INSTITUTE

PROFESSIONALS REQUIRED TODAY...LET'S MOVE AHEAD WITH US

AN ISO 9001:2015 AND W.B GOVT. CERTIFIED INSTITUTE
91, Ripon Street, Block-A, 2nd floor, Near St. Marry School, Kolkata-700016

LEARNER AGREEMENT

Part 1: Learner Information

Kindly fill in the Learner Agreement

Kindly tick ✓ the appropriate boxes

First Name:

Surname:

Learner Number (if any):

Date of Birth:

Gender: **Male** **Female** **Others**

Prefer not to say

Attach a
passport size
photograph of
yours

Contact No:

Click the box above and attach your passport photo

Permanent Address:

Course:

Email Id:

Kindly furnish the details of your Academic Qualification and relevant experience.

Name of School/College/University	Course Completed	Year of Completion	Grade



OVERSEAS INDUSTRIAL TECHNICAL INSTITUTE

PROFESSIONALS REQUIRED TODAY...LET'S MOVE AHEAD WITH US

AN ISO 9001:2015 AND W.B GOVT. CERTIFIED INSTITUTE
91, Ripon Street, Block-A, 2nd floor, Near St. Marry School, Kolkata-700016

Work Experience (if any)

Name of Employer	Date of Joining	Date of Leaving	Designation

Part 2: Examination Details

Registering Units: **IG1** **IG2**

Date of Examination:

Exam Location:

Aims & Objectives of completing this Course and your expectations from the Course-

.....

.....

.....

.....

Mode of Learning-

Full Time

Virtual Learning

e-Learning

Open & Distance Learning



OVERSEAS INDUSTRIAL TECHNICAL INSTITUTE

PROFESSIONALS REQUIRED TODAY...LET'S MOVE AHEAD WITH US

AN ISO 9001:2015 AND W.B GOVT. CERTIFIED INSTITUTE

91, Ripon Street, Block-A, 2nd floor, Near St. Marry School, Kolkata-700016

Part 3: Terms & Conditions

1. NEBOSH have their policies & procedure available on their website.
<https://www.nebosh.org.uk/policies-and-procedures/>
2. Before Registration Learner should go through the Learner Information Pack, Course Program Documents, Fees List and Disciplinary Rules & Regulations.
3. No **Refunds** will be made under any circumstances after signing the Learner Agreement.
4. Whether a Learner can **defer** a course they have paid for to a later start date is to be decided by the Institute Director.
5. Fees should be paid before Registration.
6. Learner should go through all the policies of the Institute before registering for a Qualification which is available on our website <https://overseasiti.com/>
7. In case of any complaint(s) kindly inform us at first at overseasitikolkata@gmail.com or mail it to our office address. It is our responsibility to investigate any complaints under our procedures. If we are unable to come to a resolution NEBOSH does have a complaints procedure-
<https://www.nebosh.org.uk/policies-and-procedures/complaints-procedure/>

Please e-mail info@nebosh.org.uk or write to –

Complaints

NEBOSH

Dominus Way

Meridian Business Park

Leicester

LE19 1QW

8. We, as a Learning Partner confirm that we commit to support the Learner throughout the NEBOSH experience; from helping them to choose the right course, supporting them with questions during their study, assisting them to book assessments and follow-up with any support needed after the assessments.



OVERSEAS INDUSTRIAL TECHNICAL INSTITUTE

PROFESSIONALS REQUIRED TODAY...LET'S MOVE AHEAD WITH US

AN ISO 9001:2015 AND W.B GOVT. CERTIFIED INSTITUTE

91, Ripon Street, Block-A, 2nd floor, Near St. Marry School, Kolkata-700016

Part 4: Declaration (to be completed by Learner)

My tutor has explained the course syllabus to me.

I have reviewed the course schedule and confirm that I am able to attend 100% of the planned learning sessions.

I confirm that my ENGLISH speaking, reading, writing and listening skills are sufficient to complete the course to the required standard.

During all virtual learning sessions I will be visible on camera (subject to Internet availability and the Tutor's instruction).

I understand that I will be required to undertake 1 hour private learning every day of the course.

I understand that I will be required to provide evidence of my work when requested.

All work submitted will be my own. I agree not to plagiarise others' work and where I am quoting others I will ensure this is referenced accordingly. I understand what plagiarism means.

I understand that the Tutor will provide feedback, advice and guidance to help me achieve the qualification standards.

I am aware that the Learning Partner will try to respond to my query (if any) as fast as possible, usually within one working day.

I am aware that I will be required to provide evidence of minimum 80% course completion on the e-Learning platform before I get registered for the exam, if I have applied for 'e-Learning' as mode of study



OVERSEAS INDUSTRIAL TECHNICAL INSTITUTE

PROFESSIONALS REQUIRED TODAY...LET'S MOVE AHEAD WITH US

AN ISO 9001:2015 AND W.B GOVT. CERTIFIED INSTITUTE
91, Ripon Street, Block-A, 2nd floor, Near St. Marry School, Kolkata-700016

Part 4: Declaration (to be completed by Learner)

I confirm that the above information is accurate.

I confirm that I will do my best to complete this course and comply to the Centre Policies, Terms and conditions as appropriate as well as those terms and conditions as identified by NEBOSH.

By registering for an assessment, you give express consent for us to transfer your data; specifically, your full name, address, email address, gender, and telephone contact details to NEBOSH for the purpose of registration, examination and certification of qualifications only. NEBOSH have their policies & procedure available on their website.

<https://www.nebosh.org.uk/policies-and-procedures/>

It is the duty of the Learners to follow the Terms & Conditions as stated in the Policies and procedure section of NEBOSH website-
<https://www.nebosh.org.uk/policies-and-procedures/learner-terms-and-conditions/>

Click on the signature box to upload your scanned copy of signature

Candidate Signature:

Date:

For Office Use Only

Comments on Initial Student Assessment:

Approved by:

Date:

Designation:

Signature :